



**CYNTHIA A. HARDING, M.P.H.**  
Interim Director

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Interim Health Officer

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July 21, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT A NOTICE OF AWARD FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS AND THE HOSPITAL PREPAREDNESS PROGRAM**

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012, to accept future amendments from the Centers for Disease Control and Prevention (CDC) that are consistent with the requirements of Notice of Award (NA) Number 5U90TP000516-01 that provide an increase or decrease in funding up to 30 percent above or below each grant term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept CDC NA Number 5U90TP000516-03 REVISED, Revision 6, issued on June 30, 2015, for the Public Health Emergency Preparedness and Hospital Preparedness Program Cooperative Agreement for the period July 1, 2014 through June 30, 2015 (Budget Year 3).

The purpose of this revised NA is to amend the carryover of unobligated funds awarded in the CDC NA dated November 14, 2014. A revised Federal Financial Report dated May 19, 2015 reported an unobligated balance \$13,751 lower than originally reported. As a result, this amount has been deducted from the PHEP Base equipment cost category, thereby reducing the equipment cost category from \$659,410 to \$645,659 and the original carryover amount from \$1,137,895 to \$1,124,144.

All other terms and conditions of the original NA remain in effect.

County Counsel has reviewed and approved CDC NA Number 5U90TP000516-03 REVISED, Revision 6 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH: bh  
#03368

c: Interim Chief Executive Officer  
Interim County Counsel  
Acting Executive Officer, Board of Supervisors